



HOW TO APPLY

*Direct Hire Authority for
Professional, Administrative, Assistant, Clerical, and Technician Student Employment Program
(PAACTSEP)*

The U.S. Army Combat Capabilities Development Command Aviation and Missile Center (DEVCOM AvMC) seeks qualified students enrolled in qualifying education institutions and certificate programs, as those terms are defined in 5 CFR 362.102. PAACTSEP positions are those non-STEM professional, administrative, assistant, clerical, and technician positions. Position's locations may include Redstone Arsenal, Alabama; Fort Eustis, Virginia; Moffett Field, California; Corpus Christi, Texas and Colorado Springs, Colorado.

Interested candidates should forward their application material to usarmy.redstone.devcom-avmc.mbx.human_resources@army.mil. Applicants should state their name, degree level and degree major in the subject line of the email, as well as attach their resume (please ensure a detailed description of duties accomplished is stated in your work experience & the start and end dates of employment are in the MM/DD/YYYY format) and unofficial transcripts. Veterans must include a copy of their DD-214. Redact Social Security numbers from all documentation. If you are eligible for 10-point veterans' preference, attach an SF-15 (Application for 10-point Veterans' Preference) plus proof required by that form, i.e. letter from the VA stating percentage of disability. Applicant should also state in the body of the email the geographic locations for which applying. Applications will be kept on file for 3 months. All applications and supporting documentation become the property of the Department of the Army and will not be returned once submitted.

These positions are being filled utilizing the Direct Hire Authority that may appoint students enrolled in qualifying education institutions and certificate programs to intern positions within AvMC.

This notice may be used to fill anticipated temporary or flexible length student term vacancies with a full-time or part-time work schedule at various locations in DEVCOM AvMC as vacancies occur. PAACTSEP appointments may be extended without further announcement. PAACTSEP appointments may be non-competitively converted to temporary, term, or permanent professional, administrative, assistant, clerical, and technician positions upon graduation/certificate completion.

CONDITIONS OF EMPLOYMENT:

- U.S. Citizenship Required
- Must sign an Internship Program Participate Agreement
- Must obtain and maintain a Secret Security clearance

- Maintain at least a half-time course load of study as defined by the educational institution
- Maintain a GPA of 3.0 or above

EQUAL EMPLOYMENT OPPORTUNITY

All qualified candidates will receive consideration without regard to race, color, religion, sex, national origin, age, disability, marital status, political affiliation, sexual orientation, or any other non-merit factor.